

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

- The college has well defined guidelines and procedures for repairing and maintaining activities to ensure time bound maintenance work. We have established various committees like Equipment Purchase Committee, Building Committee, College Administration Committee, Hostel Committee, Library Advisory Committee, Purchase Committee, etc. with the purpose of properly maintaining the infrastructure.
- For equipment like computers, lab equipment, smart boards, water purifier, air conditioner, internet, etc. AMC is signed for proper up-keeping and maintaining them. The equipment are cleaned and provided with service at regular intervals.
- At the commencement of every academic year, the committees take care of proper availability of black boards, lightings and furniture in the college.
- The sports committee plays a major role in creation and maintenance sports facilities on the campus for the students and the faculties.
- Separate non-teaching staff is given responsibility for housekeeping. Gandhinagar Municipal Corporation also helps us in maintaining housekeeping and cleanliness on the campus.
- The college has appointed sweepers who have the responsibilities of cleaning all washrooms and keeping the entire campus clean.
- The gardener maintains the garden well.
- All the peons are assigned duties of specific rooms and areas for cleanliness. Pest control is done at regular interval.
- Discarded, outworn, out of use and old and irreparable things are written off annually.